



MEMORANDUM OF UNDERSTANDING
BETWEEN
THE UNIVERSITY OF NEW MEXICO
AND
THE UNIVERSITY OF NEW MEXICO STAFF COUNCIL

Article I Recitals

- A. The University of New Mexico, hereafter referred to as the Administration, is a state institution of higher education, established by the New Mexico Constitution and operated pursuant to the Constitution and applicable state laws.
- B. The UNM Staff Council, hereafter referred to as the Council, is recognized in the Regents' Policy Manual – [Section 6.12](#): University of New Mexico Staff Council; and in the Administrative Policies and Procedures Manual – [Policy 1150](#): Staff Council.
- C. As public entities the University and the Council are committed to the prudent and effective utilization of public resources including personnel, facilities, funds and equipment.

WHEREAS, the University is committed to the principle of shared governance, it recognizes the right of the Council to represent the interests of all staff to Administration. The Administration commits resources and support to the Council to help ensure its success.

WHEREAS, the Administration has no desire to interfere with issues and operations of the Council, it respects the right of the Council to adopt positions that may not agree with the position of the Administration and therefore this agreement in no way is intended to compromise the independence of the Council.

WHEREAS, the Council wishes to participate in shared governance and to represent all staff to the University's Board of Regents and the Administration, the Council acknowledges that they are subject to, and accountable for, all Federal and State laws and for compliance with all University policies and procedures as stated in the University Administrative Policies and Procedures Manual (UAPPM).

Article II Management Agreement

- A. The Assistant Vice President for Institutional Support Services (ISS) Campus Business Services assumes the responsibility of ensuring this Memorandum of Understanding is upheld.
- B. The Senior Director for ISS shall have responsibility for the day to day oversight and management of this agreement and will serve as liaison between the Council and management in matters concerning staffing, budget, equipment and space allocation.

Article III Resource Allocation

- A. The University will provide an annual operating budget to the Staff Council Office and shall allocate two office spaces in Hokona-Zuni. Administrative support shall be assigned to one FTE.

- B. The support person shall report to the Senior Director for ISS in matters related to time and attendance, leave reporting, work planning and priorities, performance evaluation, budgets and expenditures and equipment. The support person shall work directly with the Staff Council President and the Staff Council Executive Committee in matters related to carrying out the day to day operation of the Council. The Staff Council President shall provide input into the performance evaluation of the support person to the Senior Director of ISS.


Article IV Renewal of this Memorandum of Understanding

- A. This memorandum automatically renews unless one party provides notice to the other within thirty (30) days in advance of the renewal date. The Assistant Vice President, ISS Campus Business Services and the Staff Council President shall be responsible for renewing this agreement. The MOU is revised and renewed upon being fully signed by these parties each acting as official University and Council representatives respectively.



Scott Sanchez
President, Staff Council

03/03/2022
(Date)


[Melanie Sparks \(Mar 28, 2022 12:16 MDT\)](#)

Melanie Sparks
Assistant Vice President, ISS Campus Business
Services

Mar 28, 2022
(Date)






Staff Council Updated MOU

Final Audit Report

2022-03-28

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