

University of New Mexico  
STAFF COUNCIL MEETING  
June 17, 2014  
SUB, Lobo A&B

**Members Present:** Marcos Abeyta, Joaquin Baca, Amanda Bassett, Pam Castaldi, TC Chavez, Mary Clark, Marjorie Crow, Renee Delgado-Riley, Tyson Eakman, LaNika Espinoza-DeVault, Dina Estrada, Danielle Gilliam, Lisa Gilmore, Christopher Gutierrez, Jarrett Hines-Kay, Sarah Kieltyka, Joanne Kuestner, Joseph Lane, Shawn McGee, James Patton, Jodi Perry, Stella Ramos, Mark Reynolds, Ann Rickard, Elmo Riggs, Joni Roberts, Gina Urias-Sandoval, Lisa Walden, Chelsea Beth Walker, Daniel Weems, Tracy Wenzl and Tish Young.

**Members Excused:** Chris Gallegos, Mike Gatchell, Gene Henley, Ana Lombard, Cindy Mason, Marie McGhee, Kathy McKinstry, Stephen Murillo, Patricia O'Connor, Melissa Pacheco-Armijo, Carla Sakiestewa, Deanna Sanchez-Mulcahy and Jennifer Trujillo.

**Members Absent:** Sophia Alvarez, Brad Beck, Danelle Callan, Gloria Carol, Crystal Davis, Janisha Garcia, Amber Lucero, Michele Navarette, Daisy Rosero, and Natalie Willoughby.

**Parliamentarian:** Adam Hathaway, Professional Registered Parliamentarian.

**Call to Order:** at 1:00 p.m. by Speaker, Mary Clark.

**Agenda, approved.**

**Minutes of May 20, 2014, approved with changes.**

**Constituent Comments**

No comments.

**President's Report, President Renee Delgado-Riley**

President Delgado-Riley challenged the Councilors to think of tangible ways to address the issue of low staff morale. During the past month, President Delgado-Riley spent some time getting to know her Executive Committee members and members of the UNM administration including President Frank and Vice President for HR, Jewel Washington. The Staff Council will continue its strategic planning sessions with the goal of facilitating focus groups with UNM staff beginning in the fall semester. The Council will advocate professional development and leadership training for Councilors through a program developed and directed by Speaker Clark beginning in July 2014. Conflict Resolution training will also be offered to Councilors at a later date.

President Delgado-Riley put forth the motion to approval the following university-wide committee appointments: KUNM Radio Board, Elmo Riggs; Provost Committee for Staff, Amanda Bassett; 2014 Homecoming Planning Committee, Lisa Walden; Faculty Staff Benefits Committee, Carol Bernhard, Karen Mann and Marcia Sletten. These appointments were approved by the Council. President Delgado-Riley presented a Staff Hero Award to Kathy Guimond, UNM Chief of Police.

**Executive Committee Report, President Elect Jarrett Hines-Kay**

The Executive Committee formed a Task Force to explore the possibility of creating a new Staff Council standing committee called Events. The Task Force will include Mary Clark, Mark Reynolds and Cindy Mason. They will study the purpose, function and value of a committee and report back to the Executive Committee.

Mark Reynolds, Chair of the Communication & Marketing Committee reported that they are working with IT to migrate the Staff Council website to a Cascade platform, hosted by IT. Funding for the new website will cost approximately \$3000. The Executive Committee decided that funding priorities for the Staff Council will be discussed at the beginning of the new fiscal year. The

Communications & Marketing Committee is also in the process of evaluating social media and the best way the Council can participate.

A CNM Tuition Remission Task Force was created to study the possibility of UNM employees using this benefit at CNM.

Speaker Clark presented the Staff Appreciation Month budget, which was approved by the Executive Committee.

Treasurer Mason requested the formation of an Ad Hoc Funding Allocation Committee and members will include Mason, Gene Henley and Gina Urias-Sandoval. This was approved by the Executive Committee.

Last month, Governor Martinez signed an Executive Order allowing state employees time off to attend parent/teacher conferences. The Executive Committee is studying this issue to see how it may affect UNM employees.

President Elect Hines-Kay gave a brief update on university-wide committees that Staff Council representatives serve on. (See attached.)

### **Speaker's Report, Speaker Mary Clark**

Speaker Clark moved approval to appoint Jarrett Hines-Kay to the Ethics Committee and Carol Bernhard to the Rules & Elections Committee. This was approved by the Council. Speaker Clark moved approval of the Staff Council Committee membership, including the two new appointments. This was approved by the Council. (See attached.)

Speaker Clark called on Committee Chairs to give a brief report. The following committees reported: Campus Environment, Karen Wentworth; Communications & Marketing, Mark Reynolds; Employee Life, Terry Horger and Anne Burtnett; Government Relations, Mary Clark; HSCS, Jodi Perry; Rewards & Recognition, Tracy Wenzl and Student Success, Gina Urias-Sandoval. Speaker Clark reminded the Councilors that attendance at committee meetings and Staff Council meetings is required, recorded and reported to the Speaker.

### **New Business**

No new business.

### **Councilor Discussion and Comments**

Reynolds announced the upcoming Staff Council Brown Bag Lecture Series on Friday, 6/27/14 at noon at the Faculty Staff Club and the Sock Hop on 7/18/14, as part of Staff Appreciation Month.

President Delgado-Riley facilitated a discussion about a Staff Council vision and mission. A summary of the feedback from this discussion and a draft vision and mission statement will be provided by President Delgado-Riley to Councilors at a later date.

### **Meeting adjourned at 2:03 p.m.**

### **Minutes submitted by Kathy Meadows, Administrative Officer, Staff Council Office.**

**Staff Council meeting minutes can be accessed by going to <http://staffcouncil.unm.edu>.**

**Staff Council Permanent and Standing Committees:**

Campus Environment – [Karen Wentworth](#)

Communications & Marketing – Mark Reynolds

Employee Life – [Terry Horger & Anne Burtnett](#)

Ethics (Permanent)

Executive (Permanent) – Renee Delgado-Riley

Government Relations – Mary Clark, Jarrett Hines-Kay

Health Sciences Center Staff – Jodi Perry

Rewards and Recognition – Kathy McKinstry & [Celeste Cole](#)

Rules and Elections (Permanent) – [Karen Mann](#)

Student Success – Cindy Mason & Gina Urias-Sandoval

**Staff Council Ad Hoc Committees:**

Staff Appreciation Month – [Carol Bernhard](#) & Tracy Wenzl

**University-Wide Committees:**

2014 Homecoming Steering Committee – Sarah Kieltyka and & Lisa Walden (**currently meeting monthly, Alumni Relations proposes that SC hold an event/collection drive for Homecoming, SC will sponsor an event on Tuesday, 9/23/14 – details to follow**).

Civil Campus Council – Joaquin Baca (**changed name to CommUNITY Council, Council implemented climate survey and is analyzing results, identified new campus safety system that will use phone apps (primarily) to track and keep an open line for people who feel threatened or scared while walking on campus which is supposed to be implemented in the fall**).

Consensual Relationships Policy Ad Hoc Committee – [Traci Jastrzemski](#) (**committee completed task, policy will go out for public comment in fall 2014**)

Faculty Staff Benefits Committee – Carol Bernhard (exp. 6/2016), [Marcia Sletten](#) (exp. 6/2016), Karen Mann (exp. 6/2016), [Hans Barsun](#), Co-chair (exp. 6/2015), [Nicole Stephens](#) (exp. 6/2015) (**currently meeting monthly**)

Faculty and Staff Club Advisory Board – [Kathryn Bernhard-Brizzee](#), [Kathy Meadows](#) (**have not met yet**)

UNM Campus Climate Survey Committee – Joaquin Baca, [Anne Burtnett](#), [Veronica Griego](#), [Ken Van Brott](#) (**survey is currently under review by EHP and will go out to campus soon**)

HR Rewards & Recognition Committee – [Natalie Brigance](#), Lisa Gilmore, Chelsea Beth Walker (**have not met yet**)

IT Cabinet – [Bob Christner](#) (**currently meeting monthly, however, direction of cabinet has changed from discussion of current IT issues to marketing of IT**)

KUNM Radio Board – Elmo Riggs (exp. 5/2016) (**currently meeting monthly**)

Provost Committee for Staff – Amanda Bassett (**currently meeting monthly, committee sponsored by Provost's Office and each member is appointed by their respective colleges for a minimum of 2 years**)

Recreational Services Advisory Council – Cindy Mason (meets once a semester, main topic has been renovation/new recreation center)

Search Committee (UNM Police Chief) – Mary Clark (candidate selected, committee disbanded)

Search Committee (OEO Director) – Carol Bernhard, Gina Urias-Sandoval (3 candidates selected for campus-wide interviews this month)

Search Committee (VP for HR) – Gene Henley (candidates selected for phone interviews)

Student Conduct Committee – Brad Beck, Ken Carpenter, Danielle Gilliam, Veronica Griego, C. Lucas Gutierrez, Shawn McGee, Stella Ramos, Mark Reynolds, Deanna Sanchez-Mulcahy, Gina Urias-Sandoval (committee members underwent training and committee is ready to hear cases)

Sustainability Council – Cindy Tyson (in process of defining/redefining role)

Tuition Fee Policy – Renee Delgado-Riley (no report)

Veteran’s Task Force – Gina Urias-Sandoval (currently meeting monthly)

REVISED 6/19/14    Non Councilors

**Campus Environment Committee****SC\_CAMPUS\_ENV\_COMMITTEE-L@list.unm.edu**

Nancy Barnes  
Emily Heintzelman  
Claudia Miller  
Michal Mudd  
Karen Wentworth (Chair)

**Communications & Marketing Committee****SC-COMMCMTE-L@list.unm.edu**

Marcos Abeyta  
Pam Castaldi  
Marjorie Crow  
Marie McGhee  
Patricia O'Connor  
Mark Reynolds (Chair)  
Lisa Walden  
Natalie Willoughby

**Employee Life Committee****EMPLOYEEELIFE-L@list.unm.edu**

Joaquin Baca  
Bradford Beck  
Anne Burtnett (Co-Chair)  
Danelle Callan  
Gloria Carol  
Ken Carpenter  
Marjorie Crow  
LaNika Espinoza-DeValut  
Mike Gatchell  
Danielle Gilliam  
Terry Horger (Co-Chair)  
Joe Lane  
Cindy Mason  
Tommy Nguyen  
Stella Ramos  
Ignacio Saavedra  
Carla Sakiestewa  
Marie St Claire  
Kathy Turner  
Patricia Young

**Ethics Committee**

Marjorie Crow  
Jarrett Hines-Kay  
Joni Roberts  
Carla Sakiestewa  
Tish Young

**Executive Committee****SCEXEC-L@list.unm.edu**

Joaquin Baca  
Mary Clark  
Crystal Davis  
Renee Delgado-Riley (Chair)  
Danielle Gilliam  
Gene Henley (ex officio)  
Jarrett Hines-Kay  
Cindy Mason  
Kathy Meadows (ex officio)  
Gina Urias-Sandoval

**Government Relations Committee****SC\_GOV\_RELATIONS\_COMMITTEE-L@list.unm.edu**

Sophia Alvarez  
Mary Clark (Co-Chair)  
Renee Delgado-Riley  
Danielle Gilliam  
Jarrett Hines-Kay (Co-Chair)  
Nathan Holscher  
Joanne Kuestner  
Candy Romero  
Katherine Turner  
Gina Urias-Sandoval

**Health Sciences Center Staff****SC\_HSCS\_COMMITTEE-L@list.unm.edu**

Amanda Bassett  
Sandra Bauman  
Danelle Callan  
Crystal Davis  
LaNika Espinoza-DeValut  
Dina Estrada  
Annie Hooten  
Jodi Perry (Chair)  
Stella Ramos  
Joni Roberts  
Carla Sakiestewa  
Chelsea Beth Walker

### **Rewards & Recognition Committee**

**RANDR-L@list.unm.edu**

Natalie Brigance  
Celeste Cole (Co-Chair)  
Janisha Garcia  
Kitty Hays  
Kathy McKinstry (Co-Chair)  
Michele Navarrette  
Hanh Nguyen  
Marianne Presser  
Mark Reynolds  
Ann Rickard  
Carla Sakiestewa  
Jennifer Trujillo  
Daniel Weems  
Tracy Wenzl

### **Rules & Elections Committee**

**SCRE-L@list.unm.edu**

Carol Bernhard  
Karen Mann (Chair)  
Amie Ortiz  
Mark Reynolds  
Frances Rico

### **Student Success Committee**

**SC\_STUDENT\_SUCCESS\_COMMITTEE-L@list.unm.edu**

Ana Mae Apodaca  
Mary Clark  
Renee Delgado-Riley  
Frankie Flores  
Chris Gallegos  
Lisa Gilmore  
Christopher Gutierrez  
Sarah Kieltyka  
Joanne Kuestner  
Kate Lenzer  
Ana Parra Lombard  
Cynthia Mason (Co-Chair)  
Krystal McCutchen  
Michele Navarrette  
Melissa Pacheco-Armijo  
Mark Reynolds  
Deanna Sanchez-Mulcahy  
Gina Urias-Sandoval (Co-Chair)  
Jennifer Trujillo

**Revised 6/19/14**