

University of New Mexico
STAFF COUNCIL MEETING
February 16, 2016
SUB, Lobo A&B

Members Present: Marcos Abeyta, Brad Beck, Rob Burford, John Byram, Danelle Callan, Andrew Castellano, Pam Castaldi, Josh Clifford, Aaron Cowan, Marjorie Crow, Crystal Davis, Renee Delgado-Riley, Dina Estrada, Cindy Garcia, Danielle Gilliam, Erica Grong, Joanne Kuestner, Joe Lane, Janet Luarkie, Mary Jane Lueras, Kathy McKinstry, Patricia O'Connor-Navrot, Jodi Perry, Stella Ramos, Mark Reynolds, Joni Roberts, Carla Sakiestewa, Susy Salvo, Kenneth Schaaf, Nancy Shane, Jasmine Torres, Kathy Turner, Gina Urias-Sandoval, Lisa Walden and Tish Young.

Members Excused: Joaquin Baca, TC Chavez, Mary Clark, Christine Heinemeyer, Andy Kalin, Ray Mitchell, Melissa Pacheco-Armijo, Felicia Rider, Jennifer Trujillo and Daniel Weems.

Members Absent: Valerie Apodaca, Matthew Baca, Amanda Bassett, Jacob Field, James Patton, Samantha Payne and Mark Russell.

Parliamentarian: Adam Hathaway, Professional Registered Parliamentarian.

Call to Order: at 1:05 p.m. by President Crystal Davis.

Due to the absence of Speaker Clark, President Davis appointed Councilor Jasmine Torres as Speaker Pro Tem. There were no objections to the appointment.

Agenda, approved with changes.

Minutes of January 19, 2016, approved.

Constituent Comments

No comments.

President's Report, President Crystal Davis

President Davis recommended that Emily Arzate be appointed to the Faculty Staff Benefits Committee. This was approved.

President Davis honored Karen Mann with a Staff Hero Award, which will be presented to Karen on 2/17/16.

President Davis gave a brief update on her activities for the month of February. For a complete report on President Davis' meetings and activities for the months of January/February, please refer to the Staff Council website at

<http://staffcouncil.unm.edu/blog/2016/02/presidents-report-to-the-staff-council-february-16,-2016.html>.

Executive Committee Report, President Elect Danelle Callan

The "Chats with Administration" have been reinstated with the first one scheduled for Monday, February 22, 2016 with Provost Abdallah as the guest. RSVP's are required to attend and Councilors can reserve a space by going to the Staff Council website to sign up. All Staff Council committee minutes are available on the website, including the minutes from the Executive Committee. Monthly Committee Reports are electronically forwarded to Councilors by the Administrative Officer.

The UNM Smoking and Tobacco Free Taskforce is updating the University Administrative Policy to include additional information about e-cigarettes and resources for quitting tobacco use. The Taskforce is also working to move to a tobacco free campus by 2017.

The Executive Committee has received a funding request to implement strategic planning sessions or focus groups for the Staff Council, called the Staff Council Action Plan Assembly. These sessions will be facilitated by the consultant group, NM First. The

funding request for this project is between \$5000 and \$7000. The Executive Committee is requesting feedback from the Councilors on this funding request before a final decision is made. A brief discussion was held and feedback was provided.

Speaker's Report, Speaker Pro Tem Jasmine Torres for Speaker Mary Clark

Speaker Pro Tem Torres made the following announcements: Josh Clifford is now Co-Chair, along with Lisa Walden, of the Communications & Marketing Committee. Carla Sakiestewa and Susy Salvo were elected Co-Chairs of the Staff Councilor Engagement Committee.

Treasurer's Report, Treasurer, Jodi Perry

Treasurer Perry reported that she and the Staff Council Administrative Officer met with a team from Institutional Support Services and the UNM Budget Office to present a review of the Council's mid-year projections. The Executive Committee is still reviewing the following funding requests: from Communications and Marketing, a student employee for the Staff Council Office; from Rewards and Recognition, awards for PAWS Award recipients; and, from Nancy Shane, a Staff Council Action Plan Assembly. Some funding requests may be deferred to the new fiscal year.

New Business

On behalf of the Rules and Elections Committee, Mark Reynolds moved adoption of the Proposed Precinct Representation for the 2016 Staff Council Precinct Elections. This was approved.

On behalf of the Rules and Elections Committee, Mark Reynolds moved adoption of the revisions to the Staff Council Election Code. Councilor Clifford moved to amend the Code to strike the revision under B. Dates Set, d. Campaign Period, which read, "Candidates seeking re-elections may not use their constituent listserv for campaigning purposes." No second was heard. The motion was not approved. The original motion to adopt the revisions to the Staff Council Election Code was approved.

On behalf of the Events Committee, Mark Reynolds moved adoption of the Staff Council Event Planning Guide. This was approved.

Committee Reports

The following Staff Council Standing Committee representatives provided oral reports: Lisa Walden and Josh Clifford for Communications and Marketing and Susy Salvo and Carla Sakiestewa for Staff Councilor Engagement. The following university-wide committee representatives provided oral reports: Carol Bernhard for Faculty Staff Benefits and Cindy Garcia for Recreational Services Advisory Council.

Councilor Discussion and Comments

Joanne Kuestner spoke about the Read to Me Donation Drive that the Student Success Committee is sponsoring. Marjorie Crow acknowledged Jasmine Torres for her service as Speaker Pro Tem.

Meeting adjourned at 2:41 p.m.

Minutes submitted by Kathy Meadows, Administrative Officer, Staff Council Office.

Staff Council meeting minutes can be accessed by going to <http://staffcouncil.unm.edu>.