



# Staff Council Standing Committee Minutes

**Committee Name:** Communications & Marketing

**Meeting Date and Place:** Thursday, June 28, 2018 from 3-4pm @ the University Club

**Members Present:** Brad Beck, Brian Vineyard, Lisa Walden, Tracy Wenzl

**Members Excused:** Autumn Collins, Erica Grong, Ray Mitchell, Patrick Newman

**Members Absent:**

**Guests Present:** Arcie Chapa, Jesus Chavez

**Minutes submitted by:** Tracy Wenzl

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved	
2	Approve Minutes (from 5/24/2018)	Approved	
3	Introductions	Introductions were made.	
4	Robert's Rules	Parliamentary Summer Sessions for June were delayed due to scheduling conflicts. After discussion, the sessions will tentatively move forward over 5 Thursdays, starting August 23.	Tracy will email Staff Councilors to gauge interest and availability on August/Sept dates. Tracy will follow up with Adam on this and on Resolution resources. Lisa will check on space availability.
5	Communications Plan	Pending revisions from February meeting	Lisa will update the document
6	Highlighting Staff/National Custodial Staff Day	National Custodial Staff Day (Oct 2) – Lisa is awaiting response from Victor Tovar, PPD, on status.	Tracy to work on a resource guide for departments, describing contributions of PPD staff and giving depts. ideas how to participate in recognition events
7	New Business	Following on PPD recognition event, discussed staff recognition in general	Tracy to bring up at SC Chairs meeting July 9
8	Next Meeting	The next meeting will be Thursday, July 26, 2018 from 3-4 pm @ the University Club	Meeting adjourned 4 pm