



Staff Council Standing Committee Minutes

Committee Name: Communications & Marketing

Meeting Date and Place: Thursday, October 25, 2018 from 3-4pm @ the University Club

Members Present: Autumn Collins, Ray Mitchell, Brian Vineyard, Lisa Walden, Tracy Wenzl

Members Excused: Arcie Chapa, Erica Grong

Members Absent: Brad Beck

Guests Present:

Minutes submitted by: Tracy Wenzl

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved	
2	Approve Minutes (from 9/27/2018)	Approved with minor correction	
3	Communications Plan	Lisa to revise for presentation at November Council meeting.	Lisa to revise by 11/12 at latest
4	Promoting Staff Awards	Discussed Awards Landing Page draft. Committee's amendment to the Staff Star Awards, presented by Brian, passed in October Council meeting.	
5	New Business	Discussed Brooke Cholka's Nuts and Bolts presentations and mentoring program. Will invite her to Dec 6 meeting to offer support from our committee, see if she has any needs.	Tracy to contact Brooke with invitation
6	Next Meeting	The next meeting will be December 6, 2018 from 3-4 pm @ SHAC 234	Meeting adjourned 3:55 pm