

## Staff Council Standing Committee Minutes



**Committee Name:** HSCS Committee (Health Sciences Center Staff Committee)  
**Meeting Date and Place:** 04/03/14 at 11:00 a.m., Domenici Room 2403  
**Members Present:** Jodi Perry, Stella Ramos  
**Members Excused:** Beth Walker, Danelle Callan, Carla Sakiestewa  
**Members Absent:** Joni Roberts, LaNika Espinoza-DeVault, Crystal Davis  
**Guests Present:** Sandra Bauman, Dina Estrada  
**Minutes submitted by:** Jodi Perry

	Subject	Notes	Follow-Up
1	Approve Agenda	Agenda approved.	
2	Approve Minutes	Minutes from 11/14/13 approved.	
3	Committee Recap	<ul style="list-style-type: none"> <li>We did not have meetings December-March. The committee is getting back on track again.</li> <li>Review committee membership list, Juan has left UNM. Any new members joining?</li> </ul>	Sandra and Dina would like to join. Add to email list.
4	New Precinct Reps	Precinct 4: No one, Precinct 18: Elmo Riggs, Precinct 19: Jodi Perry, Precinct 20: Amanda Bassett, Precinct 21: No one, Precinct 22: Danelle Callan, Precinct 23: Dina Estrada, Precinct 24: Joni Roberts, Precinct 25: No one, Precinct 26: Carla Sakiestewa, Precinct 27: No one, Precinct 28: James Patton, Precinct 29: No one.	
5	Results from the SC Steering Meeting	<ul style="list-style-type: none"> <li>Chose the bio park for the staff appreciation picnic.</li> <li>Theme: Staff: the heart of UNM for 125 years.</li> <li>Do we still want to do a north campus book exchange? If so, Recycling is not helping with cartons. Action: without a way to transport the books we're unable to sponsor this year.</li> </ul>	
6	Review Events List	Assign point people for the events for the year.	Tabled till next meeting.
7	Strategic Plan Review	<ul style="list-style-type: none"> <li>Update items on the list.</li> <li>Is there anything to delete or add to the plan?</li> </ul>	Jodi to update plan table.
8	Constituent Comments	Danelle and Carla: UNM opting out of the reduced Defined Fitness membership. Is that an option for HSC to opt in to? Answer: UNM offers Johnson gym instead. Wow classes: only class offered is yoga and only twice a week. Answer: lack of instructors to teach more classes on north campus.	
9	Meeting Wrap Up	Review who is assigned to each task.	
10	Next Meeting	The next meeting will be May 1, 2014 at 11:00am in Domenici Room 2403.	Meeting adjourned 12:00pm

### HSC Staff Councilor Committee Roster

Name	Extension	Email	MSC
Jodi Perry, Chair	2-1193	<a href="mailto:jmperry@salud.unm.edu">jmperry@salud.unm.edu</a>	09 5360
Sandra Bauman	2-4316	<a href="mailto:Sbauman1@salud.unm.edu">Sbauman1@salud.unm.edu</a>	08 4710
Danelle Callan	2-3448	<a href="mailto:dcallan@salud.unm.edu">dcallan@salud.unm.edu</a>	09 5040
LaNika Espinoza-DeVault	2-8273	<a href="mailto:Ldev37@salud.unm.edu">Ldev37@salud.unm.edu</a>	08 4720
Crystal Davis	2-0218	<a href="mailto:CDavis2@salud.unm.edu">CDavis2@salud.unm.edu</a>	08 4680
Dina Estrada	2-4753	<a href="mailto:DEstrada@salud.unm.edu">DEstrada@salud.unm.edu</a>	10 5550
Stella Ramos	2-8564	<a href="mailto:BERamos@salud.unm.edu">BERamos@salud.unm.edu</a>	07 4025
Joni Roberts	2-6472	<a href="mailto:jroberts@salud.unm.edu">jroberts@salud.unm.edu</a>	10 5600
Carla Sakiestewa	925-0429	<a href="mailto:csakiestewa@salud.unm.edu">csakiestewa@salud.unm.edu</a>	07 4025
Chelsea Beth Walker	2-1450	<a href="mailto:bethwalker@salud.unm.edu">bethwalker@salud.unm.edu</a>	09 5360

## HSCS Committee Events

### June- HSC Staff Appreciation Day (June 20, 2014 help needed starting at 11am)

Jodi sits on the HSC Staff Appreciation Planning Committee and will relay information to the HSCS Committee on how we can help out. Set up help needed: decorations, balloons, putting out free giveaways, placing box lunches and waters on the tables, facilitating food being given out when event starts, facilitating freebies being given out.

**Jodi Point Person**

**Music on the Plaza-** every Friday. We can have a HSCS Committee table set out in the shaded area by College of Pharmacy to provide more information about our committee and help promote wellness activities going on during the summer.

**Need Point Person**

### July- Staff Appreciation Month

North campus ice cream social. Still need date for this year. Will need at least one more person to attend the

**Jodi Point Person**

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**Need Point Person**

### September- HSC Wellness Fair

- Follow up: Recommendations for 2014 event: more people at the main table for the screening entrance to help with lines. Have more of a HSCSC presence either at the SC table or have our own table. Jodi is attending the HSC Wellness Committee meetings and will relay information to the point person and the rest of the committee on how our committee can help out.

**Need Point Person**

### November- North Campus Safety Walk

- Need to advertise more. 11/2013 we advertised with the BeWell newsletter, HSC weekly email (for 2 weeks), HSCSC's areas, Wellness Ambassadors and put on the UNM events webpage. Need to also have UNM PD, PPD and the north campus emergency manager attend the event and help advertise it.

**Need Point Person**

### December- Announce events going on

- Send an email to all north campus staff through the precinct reps. Events to go on the email are the Happy Tails donation sites, the hanging of the greens on main campus and a reminder on winter closures.

## HSCS Committee Future Events Ideas:

- UNMH has discontinued the growers market. HSC Wellness Committee may pick back up the event. If so we can have a table at the event and pass out wellness information for north campus and information about our committee.

- Game Time: need to find a committee member to head the initiative. Need to decide which games to play and how to advertise it.
- December maybe do a staff craft fair. Shoot for the first week of December. Lots of planning so planning would need to begin months in advance.
- Spring event could be an Easter egg hunt on the weekend for staff to bring their family to.
- Spring event Idea: come meet the people you work with for north campus. A meet n' greet event, open house. Meet the HR reps, the C&G reps, the fiscal monitors, HSLIC reps, etc.
- July- North Campus Book Exchange  
Follow up: Recommendations for next event: have a room that locks because people show up before 9am to take books. Have more people to help with set up than take down. Have 2 people staff the first 3 hrs of the event. Have more information on HSCSC for hosting the event, like a poster to place near our flyers and have our contact information.