

Staff Council Standing Committee Minutes



Committee Name: HSCS Committee (Health Sciences Center Staff Committee)
Meeting Date and Place: 06/05/14 at 11:00 a.m., Domenici Room 2403
Members Present: LaNika Espinosa-DeVault, Beth Walker, Jodi Perry, Stella Ramos, Carla Sakiestewa, Sandra Bauman, Crystal Davis, Amanda Bassett
Members Excused: Joni Roberts, Danelle Callan
Members Absent: Dina Estrada
Guests Present: Annie Hooten
Minutes submitted by: Jodi Perry

	Subject	Notes	Follow-Up
1	Approve Agenda	06/05/14 Agenda approved.	
2	Approve Minutes	Minutes from 05/01/14 approved.	
5	Report from the SAM Committee	<ul style="list-style-type: none"> • Do we want to host the North Campus book exchange? If so, who will be point? Karen Wentworth is point for main campus and can have PPD help some. Event is July 8th in the morning, set up on the 7th in the afternoon. • We're hosting the north campus ice cream social on July 31st from 12 – 1pm. Who will be point? We need to reserve the plaza with Luke Frank and be out there handing out fliers. Work with Kurt Esser from Athletics to set up ice cream. • Do we want to design new fliers? • We're hosting the first ever north campus LOBORrito breakfast on July 24th from 7:30 – 9am. We need a point. • Did anyone bring door prizes for the SAM events? I can collect them. 	<ul style="list-style-type: none"> • Book Exchange: The event is a go. Jodi check on bins, Carla will reserve room, Crystal point person. Assign volunteers in July meeting. • Ice Cream Social: Stella point, LaNika will help. • Jodi will design new fliers and include our email. • LOBORrito Breakfast: Amanda is point. • Jodi will take door prizes to the next meeting.
6	Report from HSC Wellness Champions Meeting	<p>Wellness Champions last meeting:</p> <ul style="list-style-type: none"> • Mudd volleyball is ready to go. Team is full. Al Lopez is the contact. • Fit bits 440 have been sold. There's three wait lists to purchase them. Fit ball chairs have all been distributed. Standing work stations are set up. 20 dual monitors, 10 single monitor stations set up. • Music on the plaza. All band slots have filled. Panera sack lunches will be the first ones given out. Targeting 3 vendors per event. Food distributed from 11:30-12:30. Bands play from 12-1. Volunteers needed for all the dates in 30 minute blocks 11-12 time is needed most for volunteers for food distribution. Send info to Wellsley Loyd. • Need volunteers for Music on the Plaza. Do we want to have a table there? Decided not to do a vendor table, hand out fliers though. June: Sandra? July: Carla? 	<ul style="list-style-type: none"> • Music on the Plaza for June: Sandra Point. Dates 11th & 25th. • Music on the Plaza for July: Carla point. Dates 9th & 23rd.
7	Report from HSC Staff Appreciation Meeting	<ul style="list-style-type: none"> • Event is June 20th, Need volunteers. Set up help needed: decorations, balloons, putting out free giveaways, placing box lunches and waters on the tables, facilitating food being given out when event starts, facilitating freebies being given out 	Volunteers: Sandra, Jodi, Beth, Stella, Carla, LaNika, Amanda
10	Constituent Comments	<p>Does anyone have constituent comments?</p> <p>Jodi: Lots of good feedback on the emails being sent out. Amanda: lots of people went to get a W.O.W. pass and appreciated us setting that up.</p>	
11	Meeting Wrap Up	Review who is assigned to each task.	

12	Next Meeting	The next meeting will be July 3, 2014 at 11:00am in Domenici Room 2403.	Meeting adjourned 12:00pm
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HSC Staff Councilor Committee Roster

Name	Extension	Email	MSC
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