

Staff Council Standing Committee Minutes



Committee Name: HSCS Committee (Health Sciences Center Staff Committee)
Meeting Date and Place: 07/03/14 at 11:00 a.m., Domenici Room 2403
Members Present: Jodi Perry, Beth Walker, Dina Estrada, LaNika Espinoza-DeVault, Annie Hooten, Amanda Bassett, Stella Ramos, Carla Sakiestewa
Members Excused: Joni Roberts, Danelle Callan, Crystal Davis, Sandra Bauman
Members Absent:
Guests Present:

	Subject	Notes	Follow-Up
1	Approve Agenda	Approved 07/03/14 Agenda.	
2	Approve Minutes	Approved Minutes from 06/05/14 meeting.	
3	Committee Visibility	<ul style="list-style-type: none"> • How are the flyers going? Do we like them? Group photo requested to put on the flyer. • Do we like the name tags? Do we want to try something else? Group would like teal polos like the wellness champions. • Do we still like the monthly event emails going out? Do we want to change them? Jodi is receiving lots of positive feedback. 	<ul style="list-style-type: none"> • Jodi will do Doodle poll for photo time. Amanda will see if Paul Akmajian can take the photo. • Jodi get quote and put proposal together for funding. •
4	Staff Appreciation Month	<ul style="list-style-type: none"> • North Campus Ice Cream Social Status: Stella present Volunteers signed up during meeting. • North Campus LOBORrito Breakfast Status: Amanda present Volunteers signed up during meeting. We want to expand the burrito order. Group approved the flyer. • North Campus Book Exchange Status: Jodi presents for Crystal • We need to find out if HSC controller's office can sell staff appreciation zoo picnic tickets. Group decided buying tickets at the Lomas Business Center is adequate for north campus distance to get tickets. • Is there any other support we'd like to request from the Chancellor's office for staff appreciation month? Group wants to do another ice cream social event for August to tie in with Music on the Plaza. • Door prizes sign up procedure. • Freebies at some of the events. Discussed having a separate table at each event for the drawings. Give freebies to the people that talk to us about our committee. 	<ul style="list-style-type: none"> • Jodi and LaNika put together new proposal for burritos. • Dina checking with Olo and Chillz. Will then prepare request for Ava.
5	Report from HSC Wellness Champions Meeting	<ul style="list-style-type: none"> • Wellness Champions last meeting: <ul style="list-style-type: none"> • Need volunteers for Music on the Plaza. <ul style="list-style-type: none"> July: Carla point August: ? • Created sub committees for: website re-design, activities/classes, etc. • Discussed how Music on the Plaza is going. 	<ul style="list-style-type: none"> • Annie Hooten will be point for August.
6	Follow up on HSC Staff Appreciation Event	<ul style="list-style-type: none"> • Feedback on how the event went and recommendations for next year. Fewer choices for food. Have a separate line for vegetarian option. Have big signs outside the tents so people in line can see what the options are to have their choice ready when they get to the front of the line. 	
7	Sept & Oct Event Ideas	<ul style="list-style-type: none"> • There aren't any Sept & Oct events going on. Do we want to partner with the Chancellor's Office (Wellness Program) to host something? <ul style="list-style-type: none"> - One idea could be setting up chair massages for the various departments. (2 hr sessions, each person gets 5 minutes, everyone would sign a waiver.) SHAC only offers them for 	<ul style="list-style-type: none"> • Carla will look into what the Cancer Center is already doing/who their vendor is.

		main campus departments, could we use another entity?	
8	Room Change	<ul style="list-style-type: none"> We may need to change rooms starting next month to accommodate our larger committee. Review options available. 	Jodi will contact James to find a new room.
9	Constituent Comments	Does anyone have constituent comments? None reported.	
10	Meeting Wrap Up	Review who is assigned to each task.	
11	Next Meeting	The next meeting will be August 7, 2014 at 11:00am in Domenici Room 2403. Updated as of 7/23/14: New permanent room assignment will be Domenici West Room B114. Meeting time is the same.	Meeting adjourned 12:00pm

HSC Staff Councilor Committee Roster

Name	Extension	Email	MSC
Jodi Perry, Chair	2-1193	jmperry@salud.unm.edu	09 5360
Amanda Bassett	2-5700	ABassett@salud.unm.edu	08 4720
Sandra Bauman	2-4316	Sbauman1@salud.unm.edu	08 4710
Danelle Callan	2-3448	dcallan@salud.unm.edu	09 5040
LaNika Espinoza-DeVault	2-8273	Ldev37@salud.unm.edu	08 4720
Crystal Davis	2-0218	CDavis2@salud.unm.edu	08 4680
Dina Estrada	2-4753	DEstrada@salud.unm.edu	10 5550
Annie Hooten	2-5112	AHooten@salud.unm.edu	08 4720
Stella Ramos	2-8564	BERamos@salud.unm.edu	07 4025
Joni Roberts	2-6472	jroberts@salud.unm.edu	10 5600
Carla Sakiestewa	925-0429	csakiestewa@salud.unm.edu	07 4025
Chelsea Beth Walker	2-1450	bethwalker@salud.unm.edu	09 5360