

Staff Council Standing Committee Minutes



Committee Name: HSCS Committee (Health Sciences Center Staff Committee)
Meeting Date and Place: 4/02/15 at 11:00 a.m., Domenici West 3110
Members Present: Jodi Perry, Sandra Bauman, Danelle Callan, Ignacio Ortiz, Katherine Turner, Carla Sakiestewa, Josh Clifford, Megan Speck
Members Excused: Christopher Grotbeck, Dina Estrada, Stella Ramos, Beth Walker
Members Absent: Charlotte Jaramillo
Guests Present: Nancy Carillo

	Subject	Notes	Follow-Up
1	Approve Agenda	Approve 4/02/15 Agenda. Who will take notes today? Ignacio volunteered to take notes.	
2	Approve Minutes	Approve Minutes from 3/05/15 meeting. Approved as distributed.	
3	Committee Roster Update	LaNika and Joni have stepped down. New members have joined: Rudy Hunter from SOM Admissions and Paul Saxton from Psychiatry. Nancy Carillo from the Center for Developmental Disabilities was also recently elected as the Grade 15 Rep for the Student Council and attended the meeting to learn more about the HSCS Committee.	
3	Report from HSC Wellness Champions Meeting	Wellness Champions update: Sandra <ul style="list-style-type: none"> • Music on the plaza next week, but conflicts with Staff as Students. 300 lunches from Tully's Italian Deli will be available first come, first served and no volunteers are needed from our committee. Daniel Golden Trio is the musical performance. • Listserv issues have been resolved, so they will start sending out regular emails. • Wellness Champions will be hosting brown bag sessions on April 15 on Meditation. Also, two sessions about Fitness At Your Desk later in April, exploring additional brown bag session topics. All held at HSC. A comment was brought up related to parking for those coming from other areas of the HSC (CDD and CRTG). It was suggested that members contact Nicole Elzy with this request to bring it to their attention. They may be able to provide parking accommodations or possibly purchase a rover pass for wellness events. • SOM 50th anniversary committee and others putting on Week of Wellness activities; volunteers needed to help distribute and collect prize drawing tickets and to distribute giveaways. If you can only volunteer for a portion of the dates/times below that is perfectly fine. Volunteers are needed for the following: <ul style="list-style-type: none"> o April 20 9:35 - 10:05 am & 2:10 - 2:20 pm o April 21 11:50 am - 1:10 pm o April 22 9:35 - 10:05 am & 2:10 - 2:20 pm o April 23 11:50 am - 1:10 pm o April 24 anytime between 7:15 - 9:30 am 	Sandra will email the committee so those that who were not in attendance and/or were not sure of their schedule would be aware and send her possible times they could volunteer.
4	Report on HSC All Staff Event for 2015	HSC All Staff update: Dina This year's event will be on Friday, June 26 th from 11:30am-1pm <ul style="list-style-type: none"> • Dina was not present. Ignacio reported that he was also a member of the committee, but has only made it to one meeting. He reported that the committee was done with donations for the most part. They have identified 2 giveaway items for each staff member to receive, instead of having to choose. They are also collecting quotes for the box lunches. 	
5	SAM Updates	List events that will be done this year and our role in them: Jodi <ul style="list-style-type: none"> • Update on Book Exchange 4/21: Carla <ul style="list-style-type: none"> o Donations for Book Exchange - Carla got approval for donation bin to be placed at HSLIC. A room has been reserved for the Book exchange. Need volunteers for the day of. Sign-up sheet was passed around. o For sorting of books, SAM committee decided to simplify and only sort books into two categories: fiction and non- 	Volunteers can be from anywhere, so if you cannot volunteer, feel free

		<p>fiction.</p> <ul style="list-style-type: none"> ○ This event also tied with sustainability/Earth Day events on main campus. Drop-off starts next week at HSLIC. ● Update on 'Staff Picnic' North Campus Luncheon, 5/28: Need POC <ul style="list-style-type: none"> ○ Stella volunteered to be POC. The event is happening sooner than usually due to budget. Normally it is off campus in June. Based on feedback from constituents, it was decided to be held on campus, during work hours. Propose having tandem North Campus event along with main campus event at SUB. Many ideas were discussed. Group agreed to not plan separate North Campus event and encourage NC staff to attend MC event. Could have volunteers from HSCS to support main campus. May revisit next year. ○ Jodi reminded committee that this was the first year the SC/SAM is trying to spread out activities throughout the year. All agree that we will volunteer, but not do separate event. ● Update on LOBORrito Breakfast 7/16: Need POC <ul style="list-style-type: none"> ○ We have to-do list that Amanda did that provides direction. ○ Megan Speck agreed to be POC ● Update on Ice Cream Social 9/16: Need POC <ul style="list-style-type: none"> ○ Need POC, Ask Stella if she wants to continue. ○ Easy, just need to check badges, ○ Danelle Callan volunteered to be back-up POC and/or help Stella 	to identify alternates from your areas.
6	HSCS Polo's	<p>Revisit quote options and possibly place an order.</p> <ul style="list-style-type: none"> ● Sandra provided update. She reported that UNM Marketing Standards require UNM Logo on top, then committee name underneath. If committee members want their names embroidered, it would be below committee name and there would be an extra cost. May also be more for women's fit polo? Base cost per shirt is \$28, based on quote. Consensus that we should move forward with order for those interested; optional for all committee members. Need to collect money, Company will accept payment upon delivery. 	Sandra to send out updated quote with options for sizes.
7	HSCS Photo	<ul style="list-style-type: none"> ● Pick which photo we want to use for the flyer. <ul style="list-style-type: none"> ○ Jodi passed around a copy of three group photos and asked everyone to vote on their favorite. ● Does someone want to design our new flyer? <ul style="list-style-type: none"> ○ Josh Clifford volunteered, but indicated he could not get to it until later in the month. Will try to have it for Book Exchange on April 21 	
8	New Business	<ul style="list-style-type: none"> ● Staff as Students Idea for North Campus <ul style="list-style-type: none"> ○ Jodi presented possible idea to host Staff as Students event on north campus for spring 2016 registration. Committee discussed pros and cons. Talked about creating a survey to see how many North Campus staff would be interested. Tabled until next month. ● Staff Council May elections <ul style="list-style-type: none"> ○ Jodi encouraged everyone to consider running for Exec committee (Councilors only). She indicated her interest in running for treasurer, but also encouraged others to run if they were interested. She would like to improve financial planning and be more transparent and with substantive financial reports at each meeting. She would also like to see more North Campus representation on Exec Committee. ● HSCS Co-Chair possibility <ul style="list-style-type: none"> ○ Jodi presented the idea of having an HSCS Committee Co-chair. She has chaired the committee for nearly 2 years and feels it would be good to have new blood. 	<p>Revisit at May meeting.</p> <p>Consider options</p>

		<p>Would like co-chair, or chair in training starting in October. She indicated a vote could be taken at next meeting on plan for co-chair, or succession plan, or other options. Asked people to think about it. She would have an anonymous process for voting.</p> <ul style="list-style-type: none"> • 2015 Committee Strategic Plan: <ul style="list-style-type: none"> ○ The meeting had already ran over its allotted time, so the committee was not able to review and determine areas that we are going to work on. Tabled for next meeting. 	<p>and individual interest in co-chairs.</p> <p>Tabled: Add to May agenda</p>
9	Constituent Comments	<p>Does anyone have any constituent comments?</p> <ul style="list-style-type: none"> • Positive feedback still on the HSCS newsletter. 	
10	Meeting Wrap Up	Review who is assigned to each task.	
11	Next Meeting	The next meeting will be May 7, 2015 at 11:00am in Domenici West 3110.	

HSC Staff Councilor Committee Roster

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