



Staff Council Standing Committee Agenda

Committee Name: HSCS Committee (Health Sciences Center Staff Committee)

Meeting Date and Place: 11/5/15 at 11:00 a.m., Domenici West 3110

Members Present: Chris P, Chris S, Nancy, Sandra, David, Josh, Elizabeth, Ignacio, Jodi,

Members Excused: Cindy Garcia, Stella Ramos

Members Absent: Ken Schaaf, Dina Estrada

Guests Present:

	Subject	Notes	Follow-Up
1	Approve Agenda	11/5/15 Agenda	
2	Approve Minutes	Approve minutes from 10/1/15 meeting.	
3	Old Business	<ul style="list-style-type: none"> • Report from HSC Wellness Champions- Chris Saxton Nothing new to report. • BRF Gym Update- Jodi Received several emails about BRF gym. Need to add to December or stand-alone message with an update? Info has been in BeWell newsletter several times that the gym will be down for a long time. There isn't even drywall in the basement. Probably not a priority, since labs and other space was also damaged. Johnson gym is an alternative. Not convenient. Would be nice to be able to provide some alternatives. Could we do additional classes? Could we do organize travel to Johnson; shuttle? HSC has tried in the past and PATS has refused to schedule alternate shuttle. Classes are one thing, but doesn't include people that want to use equipment. Could we rent some treadmills and place them somewhere temporarily? There is currently a contract for equipment that was in BRF. Maybe try to put machines elsewhere? Could we work with HSC Schedulers to identify a small room? Any use of space will be met with resistance. The group agreed that a timeline or an alternative should be developed. The space was significantly utilized. Chris G indicated that PPD has space utilization group that might be able to suggest something. He will inquire with them and update the group via email. • Book Exchange Follow Up: Carla Carla sent exec committee the debrief summary. Overall, the event went very well. She distributed the extra HSC Bookmarkers but said Kathy from Staff Council would like extras too. Had about 9 volunteers total and Carla had them sign in. She indicated that the SC wants to make this a standard practice to have volunteers sign in. Had a lot of donations of many copies of the same books from UNM Press. Not many of them were taken. Most fiction books went early, but still had a lot left over; loaded in bins for recycling. Students picked through bins after they were loaded for recycle. Would still recommend 2 times per year. Need more volunteers in the morning to set up. May need to limit UNM Press donations to preferably fiction and no more than 30 or a case. Committee was awesome. Elizabeth indicated she reminded her coworkers after getting back and group agreed we could advertise more the day of to all HSC. Main campus event is not advertised to students, but no one is turned away. Same for this event. Good PR for staff council to make it an inclusive event. Could also let HSC Public Affairs do a blast the day of the event to entire HSC. More people would come; 	Chris G to contact PPD Space Utilization Committee/group and report back.

students would come, too. Would not have as many books left over. Would be nice to have a larger room, but options are limited.

- North Campus Safety Walk Update: Carla
Need more people to get groups to come. Sent out solicitation to her past list. Nancy works with BA/MD students and can advertise to them. COP and CON have events next week that conflict, so students, faculty and staff may be at their max for their volunteering. Suggested to send to Ken Schaaf. He can get EMS students to come out. They do other similar events. Could have their people on their bikes, too. Need to advertise to PPD and UNM PD, too. Need to send a blast on the day of to get volunteers. Tuesday the 10th. Need help drafting a message for Jodi to send out, which Carla agreed to draft.

- Diversity Mavins: Work together to prevent schedule conflicts?
Some of our events have conflicted with the events from this group, so wanted to know if anyone was familiar with them? Jodi reported that April Rodriguez has contacted her in the past about the Diversity Mavens events and a faculty from the COP, Sabrina Samudio-Ruiz, is also involved. It is an HSC-wide group, open to faculty, staff and students. They meet once per month and come up with things to engage the HSC community. Their events are often advertised with minimal notice. Could ask them to provide a contact/liason to communicate with so we can coordinate efforts.

- Committee Polos for New committee members: Sandra
Sandra reported that since we have some new people, she wanted to revisit the polo ordering pricing, options and process. She reminded the group that there were no funds available to cover this expense, so it would be an out of pocket expense for each member interested in placing an order. She also contacted Graphic Designs and they were willing to process a small order. Not all members were in attendance, so Sandra will email out to the group. The group reported that we get a lot of comments when we wear them at events. SC actually trying to change bylaws to semi-require SC members to wear shirts as it is good PR.

- SC President Policy Change: Jodi
Jodi reported that the Staff Council Policy was up for a change. 4.1 was being added and titled: Special Payment for President. She read the draft wording and indicated the payment would be in the amount of \$5000. Funds would come from the President's office. Not going to reduce SC allocation. Requested this a few years ago via a Resolution. President Frank approved to provide funds. Policy indicates release time for SC Councilors, but President's responsibilities can be an excess of 15-20 hours per week. Wording on policy does not specify that this is for additional work effort. This is comparable to faculty senate president, ASUNM and GPSA presidents, who all receive stipends. SC President also assumes out of pocket costs, especially to travel to Santa Fe to meet with legislators. President's office would rather have lump sum payment instead of reimbursements for travel or cell phone usage. President does a tremendous amount of work, meetings and aggravation that is not apparent to councilors or other staff. Exec Committee working on a communication to go to all staff that will summarize and justify the change in policy. This is the first time this type of special payment for a staff for additional work so could set a precedent. The group discussed this issue, including a potential conflict of interest for the funds coming from the President's office, and also the possibility of the SC President being a paid position. After the discussion a motion was made to forward the communication from the Staff Council to our HSC constituents and encourage them to review the policy draft and provide comments. The motion was seconded. A vote was taken and it was unanimously approved. It was noted that individual councilors may

Carla to draft announcement for Jodi to send out on Monday or Tuesday.

Megan to contact April to inquire about appointing a liaison or committee member to collaborate with HSCS.

Sandra to send info out to the group to see if new members are interested in ordering polos.

Motion approved: HSCS Committee will wait for communication to come from SC Exec Committee and forward via our list.

		also forward to their precincts, so staff may receive multiple times. The following items were tabled due to time constraints. <ul style="list-style-type: none"> • HSC SC Committee Member on Exec • SC President's Monthly Meeting with Ava 	
4	New Business	<ul style="list-style-type: none"> • N/A 	
5	Constituent Comments	Any constituent comments to share? None were shared	
	Next Meeting	The next meeting will be December 3, 2015 at 11:00am in Domenici West 3110.	Meeting adjourned at 12:05pm.

HSC Staff Committee Roster

Name	Councilor	Extension	Email	Department	MSC
Megan Speck, Chair	N/A	2-4992	MLSpeck@salud.unm.edu	College of Pharmacy	09 5360
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