



# Staff Council Standing Committee Agenda

**Committee Name:** HSCS Committee (Health Sciences Center Staff Committee)

**Meeting Date and Place:** 3/3/16 at 11:00 a.m., Domenici West 3110

**Members Present:** Megan, Josh, Ignacio, Stella, Carla, Elizabeth, Sandra, Danelle

**Members Excused:** Dina Estrada, Jodi, Kenneth

**Members Absent:** David, Cindy, Chris G., Nancy

**Guests Present:** Cynthia Allison

	Subject	Notes	Follow-Up
1	Approve Agenda	Approve 3/3/16 Agenda -  Cynthia Allison, Unrestricted Accounting.	
2	Approve Minutes	Approve minutes 2/4/16 meeting. Approved Marsha was in attendance.	
3	Old Business	<ul style="list-style-type: none"> <li>• Temporary Minute Taker for the next 3 meetings.               <ul style="list-style-type: none"> <li>○ Ignacio will not be able to attend the next three meetings and a replacement minute-taker is needed. Stella has volunteered to take minutes for the next three meetings.</li> </ul> </li> <li>• Wellness Champions: New representative?               <ul style="list-style-type: none"> <li>○ Chris P has stepped down from the HSCS committee. He will continue his role with the Wellness Champions and provide info to Josh to report to the HSCS Committee.</li> </ul> </li> <li>• Book Exchange               <ul style="list-style-type: none"> <li>○ Main Campus: 4/21, as a part of the sustainability expo. HSC will be same date. Suggest to UNM Press to give more titles, less copies of each. We have room from 8-1:30am, B114. We will do Early-bird registration again as people liked that last time. We could use plastic bags for people to use. Will add to the funding request to make more bookmarks. Will work on flier, can use something similar to last time with some updates.</li> </ul> </li> <li>• Add cell phone numbers to committee contact list               <ul style="list-style-type: none"> <li>○ Would be helpful. If comfortable, send to Megan.</li> </ul> </li> <li>• New Employee Resource List               <ul style="list-style-type: none"> <li>○ We had talked about that a few months ago. Can send ideas to Megan and she will coordinate list. can also add question to newsletter to submit ideas "what is/was helpful to know as a new employee.</li> </ul> </li> <li>• New Committee Chair/Co-Chairs               <ul style="list-style-type: none"> <li>○ Megan to step down this summer.</li> <li>○ Think about stepping up. Has been a challenge not being on staff council. Would recommend having a chair or co-chair that is a staff councilor. Will also start quarterly chairs meetings that will be important to attend for chair/co-chair.</li> </ul> </li> <li>• SC President meeting with Ava update</li> </ul>	

		<ul style="list-style-type: none"> <li>○ Have not met in past 4 months. Have not been able to get on her calendar; no response to requests to meet. Will keep trying.</li> <li>● Aon Hewitt update <ul style="list-style-type: none"> <li>○ Was this discussed in last SC meeting? Yes. Look at website. When focus groups are scheduled, Kathy Meadows will send out. Crystal is involved, but her input does not seem to be well received. She is the only non-HR person on committee. Need to encourage as many staff as possible. Goal should be to restructure, but does not seem to be adequate interest in making big changes. Very difficult to identify this information on this.</li> </ul> </li> <li>● Reminder: Self-nominations for Staff Council and voting will be March 21-25, 2016.</li> </ul>	
4	New Business	<ul style="list-style-type: none"> <li>● N/A</li> </ul>	
5	Constituent Comments	<p>Any constituent comments to share?</p> <p>Smoking Policy Task Force – Task Force workin on making UNM a smoke free campus. There will be a few zones that will not be smoke free near residence halls and hospital. We received a grant to have additional signs and information about quitting services. Policy will be updated and draft changes will be posted. Vapor/ecigs will not be permitted in new policy.</p> <p>Background checks are being proposed/discussed for all employees. Getting clarification and will report at future meeting.</p> <p>Safety issues. Efforts on parking and pedestrian safety. 3-way stop at hospital, Cancer Research Facility, and parking structure is very dangerous for cars and pedestrians. Would like someone to take a look at that from a safety perspective.</p> <p>Allison - Concern as 1650 employee that the people housed there are left out. Can we make an effort to be more inclusive in some ways for staff located at external sites like 1650, Cancer center/OMI. Might be able to include in funding requests. Keep on forefront. Could direct fund from staff council to satellite sites and check badges to ensure focus on staff appreciation.</p>	
	<b>Next Meeting</b>	The next meeting will be April 7, 2016 in Dominici West 3110.	Meeting adjourned

### HSC Staff Committee Roster

<b>Name</b>	<b>Councilor</b>	<b>Extension</b>	<b>Email</b>	<b>Department</b>	<b>MSC</b>
Megan Speck, Chair	N/A	2-4992	MLSpeck@salud.unm.edu	College of Pharmacy	09 5360
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Christopher Grotbeck	Precinct 18	991-5100	cgrotbec@unm.edu	PPD Engineering	07 4200
Elizabeth Nocella	N/A	2-4579	ENocella@salud.unm.edu	OB/GYN	10 5580
Ignacio Ortiz	N/A	2-6284	IJOrtiz@salud.unm.edu	College of Nursing	09 5350
Jodi Perry, Treasurer	Precinct 19,	2-1193	jmperry@salud.unm.edu	COP Pharmaceutical Sciences	09 5360
Stella Ramos	Grade 9	2-8564	BERamos@salud.unm.edu	Cancer Center	07 4025
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