

Staff Council Standing Committee Agenda



Committee Name: [Rewards and Recognition]
Meeting Date and Place: [December 9, 2014, 11:00 am, Faculty-Staff Club]
Members Present: [Natalie Brigrance, Celeste Cole, Kitty Hays, Kathy McKinstry, Michele Navarrette, Mark Reynolds, and Daniel Weems]
Members Excused: [Ann Rickard, Carla Sakiestewa]
Members Absent: [
Guests Present: []
Minutes submitted by: [Mark Reynolds]

	Subject	Notes	Follow-Up
1	<ul style="list-style-type: none"> • Approve minutes • Approve agenda 	Minutes approved from last meeting Agenda approved	NA
2	<ul style="list-style-type: none"> • PAWS <ul style="list-style-type: none"> ○ Select winner 	One candidate, winner was chosen and will be sent to SC for the e-news, Mariah Harrison	Send to SC (Kathy) – possibly put on the Web site for Jan 2015
3	<ul style="list-style-type: none"> • Gerald May <ul style="list-style-type: none"> ○ Last Minute Details ○ Thank You 	Reception, Dec. 11, 3-4:30 in SUB Ballroom C. Please plan to attend. Assigned committee members to specific duties during the ceremony – try to be on site by 2:30 to assist in setup and greeting of guests, award winners Tables setup (4 specific for winners) and other tables for attendees Videos reviewed for the 4 winners and the process to showcase them at the event	Action items for committee members to attend the ceremony and participate if possible
4	<ul style="list-style-type: none"> • Committee Duties 	Every member should have a job on the committee. Review of the goals for 2015 were not covered but we will in Jan 2015	NA
5	<ul style="list-style-type: none"> • Committee Kudos 	Round table discussion on how well the committee did on Paws, Gerald May processes	Thank you to the committee chairs – Kathy and Celeste for chairing our committee Kathy and Celeste provided thank you cards to the committee with gifts
6	<ul style="list-style-type: none"> • New Business 	Joe Lane will present on the Jan meeting about a new pay it forward idea to be hosted by the R&R committee	Future topic
	Next Meeting	The next meeting will be Tuesday, January 13, 2015, 11:00am -12:00 noon at the Faculty/Staff Club	Meeting adjourned 12 noon.