

Staff Council Standing Committee Minutes



Committee Name: Rewards and Recognition

Meeting Date and Place: April 14th, 2015, 11:00 am, Faculty-Staff Club

Members Present: Kathy McKinstry, Daniel Weems, Natalie Brigance, Carla Sakiestewa

Members Excused: Celeste Cole

Members Absent: Kitty Hays

Guests Present: Matt Maez

Minutes submitted by: Carla Sakiestewa

	Subject	Notes	Follow-Up
1	Approve minutes	<ul style="list-style-type: none"> ▪ 3/10/2015 Minutes Approved. 	
2	PAWS	<p>Selected April winner was tabled at the meeting, however, a vote for the highest scored April nominee would be voted on via email.</p> <p>The consensus by email for the April PAWS winner is Angela Beauchamp.</p>	
3	Matt Maez teaching Facebook 101/Social Media	<ul style="list-style-type: none"> ▪ Social Media Training with Mathew Maez. <ul style="list-style-type: none"> ○ Twitter ○ Instagram ○ Facebook <p>Mathew handed out Twitter & FB information and questions that the Rewards & Recognition may consider with how we would like to use social medial. It was suggested that we forward items we would like to post on Twitter, FB and Instagram through the UNM SC administrator vs trying to set up our own.</p> <p>A suggested "Staff Council Rewards & Recognition Committee Social Media Planning Form" was also given as a suggested tool for going forward.</p> <p>Question: How will we use social media to assist with Award Announcements and to encourage participation with nominations?</p>	
4	Scoring Applications & decision making tools	Kathy reviewed at the Staff Committee Chair meeting the predicament with scoring award applications. There is a paradox when we exclude our vote from the scoring sheet but bring in outside knowledge of candidates to the meeting table. Jodi Perry had some information regarding Ethics on decisions and would give to Kathy for our review.	Kathy will follow up with Jodi: Ethics in decision making.
5	Staff Picnic Lunch Menu	Kathy presented the lunch menu chosen for the UNM Staff Appreciation Picnic which will be May 28 th 2015. Food was ordered for 1800 people based on present funding available.	
6	Jim Davis Award	<ul style="list-style-type: none"> ▪ Pam Castaldi has taken our request for the Communications & Marketing Committee's input on marketing Jim Davis and revising the nomination form aesthetically. She would send the suggestions to Carla by Tues. 4/14/15. 	Carla - follow up with Pam from Communications & Marketing Committee
7	Committee Charge	<p>The Rewards and Recognition Committee plans, coordinates and executes awards and activities that strengthen staff commitment to the University by funding methods of rewarding and recognizing staff as a vital part of the UNM community.</p> <p>Currently we only have 6 active members. The chairs ask that active members recruit at least 1 person into our committee.</p>	
8	Adjourned	Meeting at adjourned 12:15pm	
	Next Meeting	The next meeting will be Tuesday, May 12th, 2015, 11:00am -12:00 noon at the Faculty/Staff Club	