



STAFF  
COUNCIL

# Staff Council Standing Committee Minutes

**Committee Name:** Rewards and Recognition committee.

**Meeting Date and Place:** June 8, 2023. 2 – 2:50 PM @ via Zoom

**Members Present:** Yadéeh Sawyer, Jennifer Kavka, Jennifer Payne (pending formal appointment), Candi, Amie Ortiz (pending formal appointment)

**Excused Absent:** Jennifer Trujillo

**Ex-Officio:** Joe Lane, Amy Hawkins

**Members Absent:**

**Guests Present:** Aminda Courtwright, Andrea Quijada

**Minutes Submitted by:** Amie Ortiz & Yadéeh Sawyer

	Subject	Item	Notes
1.	Meeting to Order		2:05 pm
2.	Indigenous Peoples' Land and Territory Acknowledgement		<i>Reciting a land acknowledgment is a traditional custom dating back centuries for many Native communities and nations. For non-Indigenous communities, land acknowledgment is a powerful way of showing respect and honoring the Indigenous Peoples of the land on which we work and live. Acknowledgment is a simple way of resisting the erasure of Indigenous histories and working towards honoring and inviting the truth.</i>

		<p><b>Founded in 1889, the University of New Mexico sits on the traditional homelands of the Pueblo of Sandia. The original peoples of New Mexico - Pueblo, Navajo, and Apache - since time immemorial, have deep connections to the land and have made significant contributions to the broader community statewide. We honor the land itself and those who remain stewards of this land throughout the generations and acknowledge our committed relationship to Indigenous peoples. We gratefully recognize our history.</b></p>	
3.	<b>Approval of Agenda</b>	Approval of June meeting agenda <a href="#">(6) June 2023 Rewards &amp; Recognitions Agenda.docx</a>	Approved 2:07
4.	<b>Approval of Previous Meeting Minutes</b>	Approval of May meeting minutes <a href="#">(5) May 2023 Rewards &amp; Recognitions Minutes.docx</a>	Approved 2:09
5	<b>Guest speakers</b>		None
6	<b>Unfinished Business</b>		None
7	<b>New Business</b>	<ol style="list-style-type: none"> <li>1. Welcome new members &amp; introductions: Name, pronoun, and your favorite pastime</li> <li>2. Selection of committee meeting time: <a href="https://www.when2meet.com/?20296408-ghcvq">https://www.when2meet.com/?20296408-ghcvq</a></li> <li>3. 2024 Jim Davis timeline             <ol style="list-style-type: none"> <li>a. Establish the date for the award ceremony. Usually the final Thursday before the end of the semester (during finals week) from 3 – 4.</li> <li>b. Most recently the 3<sup>rd</sup> week of April.</li> </ol> </li> </ol>	<ol style="list-style-type: none"> <li>1. Yadéeh Sawyer, she/her/ella - outdoors; Amie Ortiz, she/her - knitting/xbox; Jennifer Kavka, she/her - read/travel; Jennifer Payne, she/her - yoga/outdoors/working out; Candi, she/her/ella - working out/playing with puppy; Joe Lane, he/him - hiking/biking in bosque; Amy Hawkins, she/her - gardening/doggos; Aminda Courtwright, they/them - reading/theater/voice acting/improv; Andrea Quijada, she/her/hers - famous gardener!</li> <li>2. Please complete the When2Meet asap.</li> <li>3. Potential venues discussed were University Club, SUB, and Hodgin Hall Bobo Room. Group decided on Wednesday, April 17<sup>th</sup>, 2024, 4-6pm at University Club.</li> </ol>

		<ul style="list-style-type: none"> <li>a. Select location for space reservations.</li> <li>4. Outstanding Supervisor Award <ul style="list-style-type: none"> <li>a. budget requested so we can create a funding request. Available funds for the 2023 award are \$5185.63 <ul style="list-style-type: none"> <li>i. Create funding request</li> </ul> </li> <li>b. Update flyer</li> <li>c. Update nomination form and link (with restructured award call)</li> </ul> </li> <li>5. 2<sup>nd</sup> Quarter PAWS (May) <ul style="list-style-type: none"> <li>a. Nominations – 17 responses. 1 was blank. Notification sent to nominees.</li> <li>b. Score packets sent out. Review by 9 AM on Monday, June 26.</li> </ul> </li> <li>6. Staff Appreciation Week (May) Debrief <ul style="list-style-type: none"> <li><a href="#">2023 PlanningDocument.xlsx</a></li> <li>a. Raffle drawing (incl. Overview of entry process; prizes are 9 baskets of a lot of goodies, gift cards to Rude Boy Cookies, 1 year free Parking at UNM (you must have a valid parking pass), a therapy dog session, and a guided</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>4. Planning on an in-person ceremony, room has already been reserved in the SUB. Amie will create the funding &amp; event request and email to committee by Tuesday, 6/13. Yadéeh will work on flyer and communication. Jennifer K and Andrea will collaborate on updating nomination form.</li> <li>5. Please see the second PDF sent by Yadéeh for the clean copy. All are welcome to score, regardless of committee membership.</li> <li>6. Yadéeh demo'd process for random selection of online sign-ins. 13 random recipients were selected. Yadéeh will notify prize winners. Please submit feedback if you were at an event so we can include it in next year's planning.</li> </ul>
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8	<b>Announcements &amp; Check-ins</b>	As time permits.	
9	<b>Upcoming Events</b>	<p><i>Listed in chronological order:</i></p> <ul style="list-style-type: none"> <li>• Let's Do Lunch: Multiplier series (June)</li> <li>• 3<sup>rd</sup> Quarter PAWS (August)</li> <li>• Outstanding Supervisor Award (Call August &amp; September)</li> <li>• Gerald May Award (Call mid-Oct through mid-Nov)</li> <li>• 4<sup>th</sup> Quarter PAWS (November)</li> <li>• 2024 Staff Appreciation Week planning (start in December)</li> <li>• 1<sup>st</sup> Quarter PAWS (Feb 2024)</li> </ul>	

		<ul style="list-style-type: none"><li>• Jim Davis 2024 (Call March)</li></ul>	
10	<b>Adjournment</b>	Next meeting July 13, 2023, 2 – 2:50 @ Zoom (pending when2meet survey)	Adjourned 3:05 pm