

*Student Success Committee  
Proposed Agenda  
Monday, June 10<sup>th</sup>, 12:00pm-1:00pm  
SRC Commons*

**From our meeting today (New committee member – Gina Sandoval, Joanne Kuestner)**

**1. We need help on the day of the breakfast, Thursday, July 18th, from 7am-9:30am and folks can sign up here: <http://www.doodle.com/87yiefnxc363gc82>**

\*Jobs duties are attached. KATHY, can you please send out to the greater council?

MSR – we have sent our commitment for the times on the doodle – Kathy please extend to other committees (Staff Council – which you sent out already) and Vicky please assign ASAP – we are good with double shifts for our group

Suggestion is that we use 2 people for filling water, not 3

**2. We need to finalize logistics on the SUB (Floor plan, # of burritos, etc.)**

MSR – who has the floor plan to share (Kathy and I have this worked out)

**3. We need updated SC pictures for the video**

MSR – assume this is Kathy (Kathy and some members have given me pictures, I will send out a draft this week)

**4. Do you approve of the final flyer?**

MSR – we are good with the final flyer (We are ready to roll)

\* Catering order/room set-up/AV equipment submitted.

**NOTE:**

Suggest that the SC4SS-L be cleaned up with active members only (In Process)

## **Staff Certification process (HR-EOD)**

- Talk to representatives from HR first, pose the idea (Talk to Executive council first)
- o Ideas – educational, informative, flow chart (post at work station)
- o 10-15 minute video, power point or flow chart, etc.
- o Students have to go through during registration, employment, FAQs
- o Corine Gonzales – talk to her to present on what they do to our committee (next agenda) (What would you like here?)

## **C-Cert**

- Remind all (Kathy not just students but staff) should sign up for this class in the Fall
- Reminder:
  - o Have you ever wanted to learn more about emergency preparedness and response, particularly on our campus? PEP 293-002 (and 595-001) will be offered this fall semester on the main campus as a 3 credit hour elective taught on Tuesdays and Thursdays from 2:00 PM to 3:15 PM. The course is titled "Introduction to Emergency Management and Preparedness" and will cover a wide variety of FEMA topics including: emergency management, incident command, active shooter situations, disaster preparedness and exercise design.
  - o The course is open to all students, faculty and staff of the University, and is eligible for tuition remission benefits. My goal for the course is to encourage all participants to become part of the University's trained cadre of first responders know as the Campus Community Emergency Response Team (C-CERT).

**NEXT MEETING: Monday, June July 8<sup>th</sup>, 2013**